Bid
26-51

for

Fleetwood Jourdain Center – Audio Video System

ADDENDUM No. 1

November 6, 2026

Any and all changes to the Bid are valid only if they are included by written addendum to all potential respondents, which will be emailed prior to the proposal due date. Each respondent must acknowledge receipt of any addenda by indicating in its proposal. Each respondent, by acknowledging receipt of addenda, is responsible for the contents of the addenda and any changes to the bid therein. Failure to acknowledge receipt of addenda may cause the submittal to be rejected. If any language or figures contained in this addendum are in conflict with the original document, this addendum shall prevail.

This addendum consists of the following:

1. Addendum No. 1 is attached and consists of a total of *fifteen (15)* pages including this cover sheet.

Please contact me at 847-866-2910 or jcooper@cityofevanston.org with any further questions or comments.

Sincerely,

Jessica Cooper
Purchasing Specialist

Bid No. 26-51

Fleetwood Jourdain Center – Audio Video System

Addendum No. 1

November 6, 2026

This addendum forms a part of the Bid Documents for Bid # **26-51** and modifies these documents. This addendum consists of the following:

1. RESPONSES TO QUESTIONS

QUESTION:
The website has the RFP but none of the bidding documents. Can you please provide some guidance as to where I can acquire the bidding documents?

RESPONSE:
The Audio/Video project is being procured as a performance-based project. The RFP includes a project narrative describing the City's objectives and functional requirements, rather than prescriptive drawings and technical specifications. Bidders are expected to develop and propose an approach and equipment package that they believe will best satisfy the requirements outlined in the narrative.

To provide additional context, the City is including, as Exhibit A to this addendum, the drawings and specifications prepared for the separately procured Fleetwood-Jourdain Sound & Lighting project. These drawings illustrate the auditorium layout and the sound and lighting systems with which the proposed Audio/Video improvements will need to coordinate.

These drawings and specifications are provided for reference and coordination purposes only and do not constitute design requirements or contract documents for the Audio/Video project. Bidders are not required to follow the design or equipment selections shown in these drawings, except to the extent necessary to ensure coordination and compatibility with the separately procured Sound & Lighting systems.

The City anticipates that the Sound & Lighting improvements will be implemented under a separate contract. The attached drawings and specifications represent the Sound & Lighting design as developed to date, and final equipment selections and system configurations may be subject to modification through that separate procurement. Bidders shall identify any anticipated interfaces, connections, or coordination requirements between their proposed Audio/Video systems and the Sound & Lighting systems illustrated in the reference drawings.

Bidders shall base their proposals on the objectives and functional requirements described in the Audio/Video RFP narrative, using the attached reference exhibits to inform their proposed solutions.

2. **EXHIBIT A** – SOUND & LIGHTING PROJECT REFERENCE DRAWINGS & SPECIFICATIONS
3. **EXHIBIT B** – PRE-BID MEETING SIGN IN SHEET

Note: Acknowledgment of this Addendum is required in the Submittal.

FLEETWOOD JOURDAIN CENTER - SOUND & LIGHTING

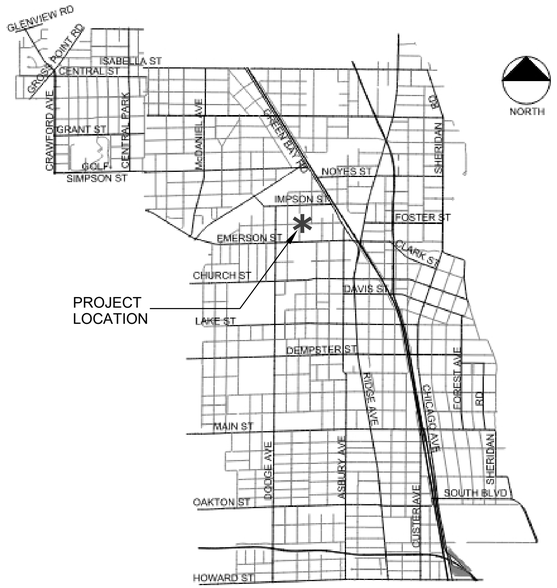
1655 Foster St, Evanston, IL 60201
(BID 26-46)

INDEX OF DRAWINGS	
G1	COVER PAGE & GENERAL NOTES
G2	EXISTING & DEMOLITION PLAN
SND1	SOUND SYSTEM - AUDITORIUM
SND2	SOUND SYSTEM - GYMNASIUM
T1	AUDIO CONNECTION DIAGRAM & RACK CONFIGURATION
L1	STAGE LIGHTING - AUDITORIUM

OWNER

CITY OF EVANSTON
PUBLIC WORKS AGENCY
CONTACT: KENON BOEHM
909 DAVIS STREET
EVANSTON, ILLINOIS 60201
224-296-4453 (PHONE)
kboehm@cityofevanston.org

LOCATION MAP



FOR REFERENCE ONLY

Provided for informational purposes in connection with the Fleetwood-Jourdain Audio/Video RFP. These drawings illustrate the separately procured Sound & Lighting project and do not constitute design requirements or contract documents for the Audio/Video project.

City of Evanston

Fleetwood Jourdain Center - Sound & Lighting

1655 Foster St, Evanston, IL 60201

ARCHITECT: T.KIRKBY, 6874 N. NW HWY, CHICAGO, IL 60631, 773.225.7166

CONTRACTOR: TBD

OWNER: City of Evanston

DRAWN BY: TK

DOCUMENT DATE: September 24, 2026

CHECKED BY: DL

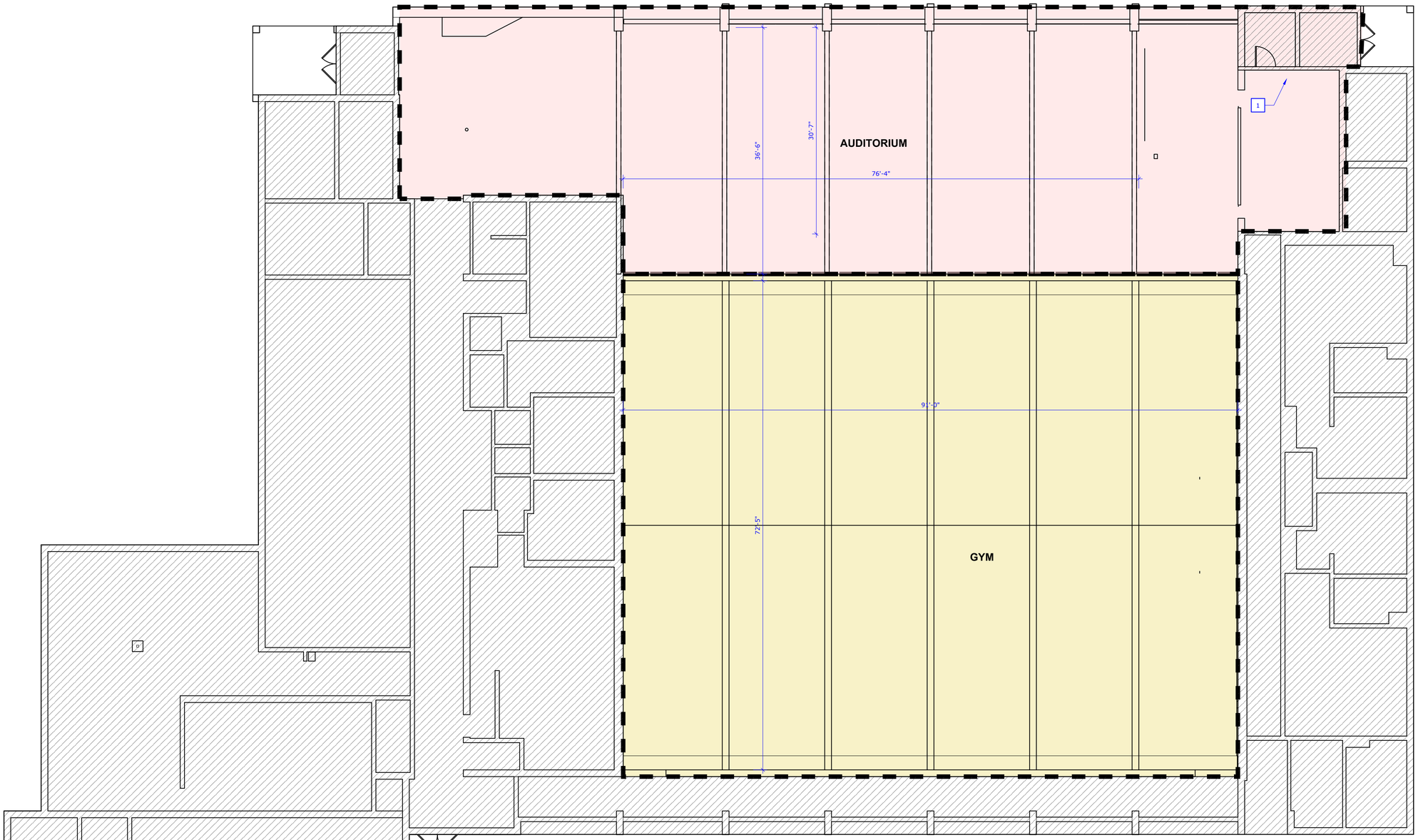
JOB#: 2026.05

9.24.2026 ISSUED FOR BID

G1

COVER PAGE & GENERAL NOTES

DEMOLITION NOTES	
1	REMOVE EXISTING SOUND EQUIPMENT



1 :: EXISTING & DEMOLITION PLAN
1 scale: 1/8" = 1'-0"

0 10 20 N

FOR REFERENCE ONLY

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City of Evanston

Fleetwood Jourdain Center - Sound & Lighting

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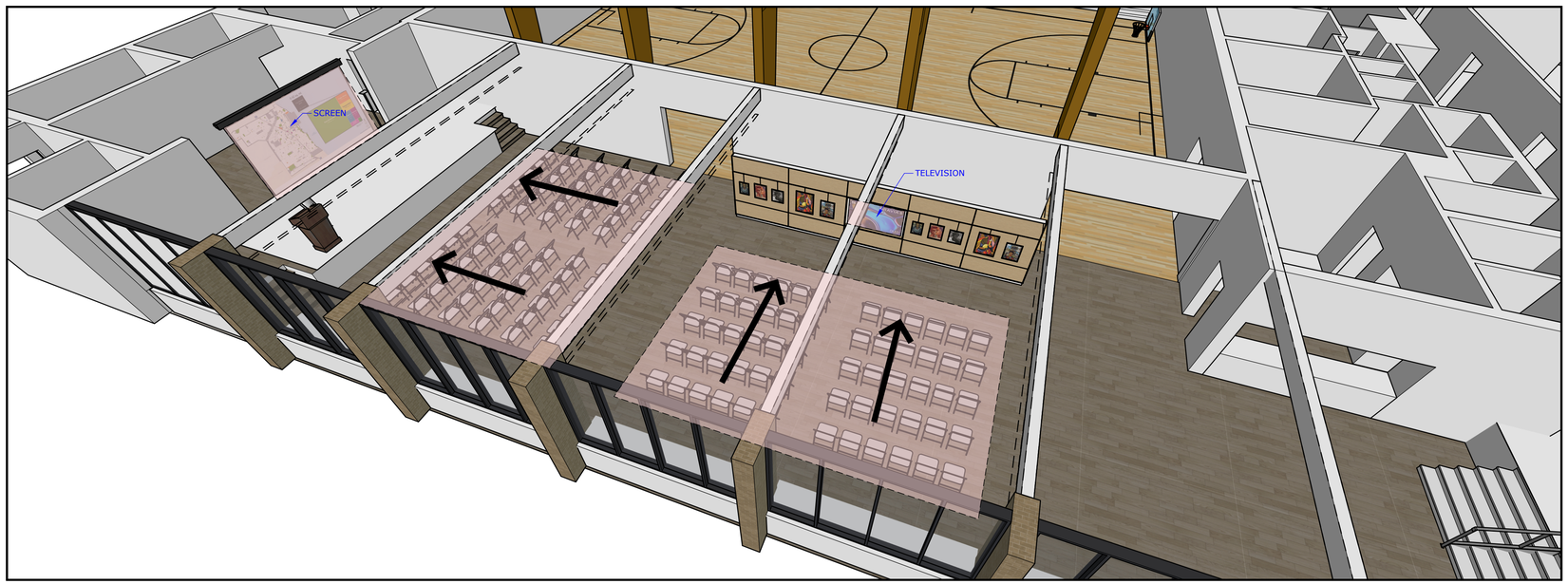
DOCUMENT DATE:
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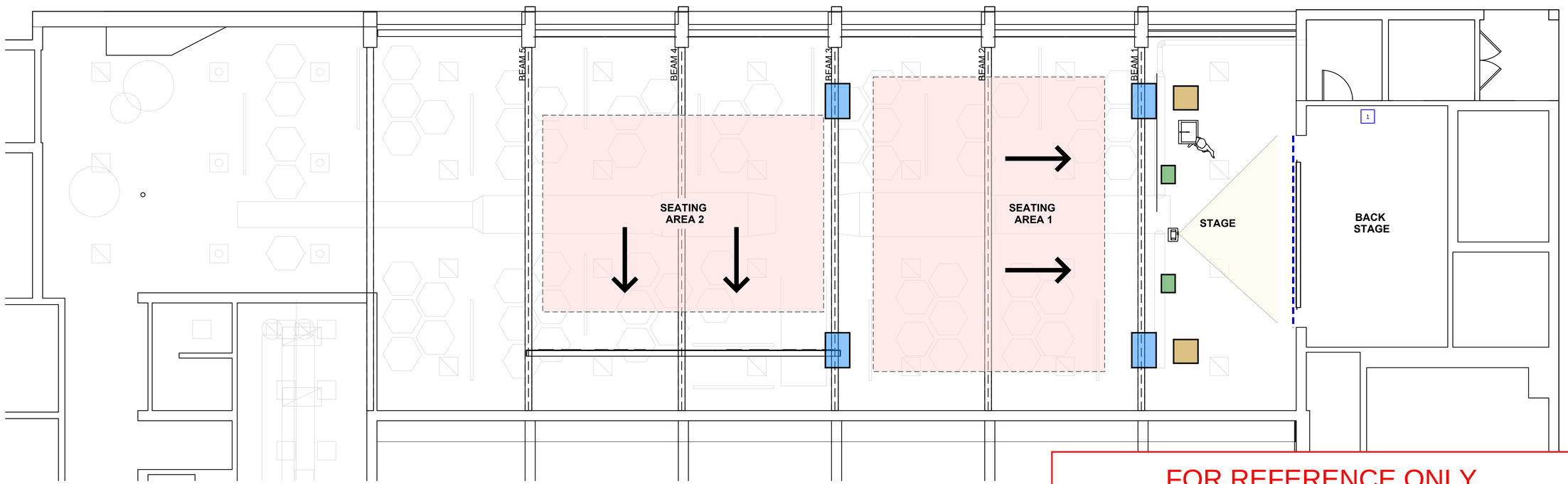
G1

EXISTING & DEMOLITION PLAN



2 :: VIEW OF AUDITORIUM STAGE
1 scale: NTS

HEARING LOOP EQUIPMENT
JBL AM5212/95
JBL ASB6118
JBL CONTROL25-1L



1 :: ENLARGED AUDITORIUM PLAN
1 scale: 3/16" = 1'-0"

0 10 20 N

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City of Evanston

nter - Sound & Lighting

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Evanston

OWN
City of

Fleetwood Jourdain Ce
1655 Foster St, Evanston, IL 60201

DRAWN BY:
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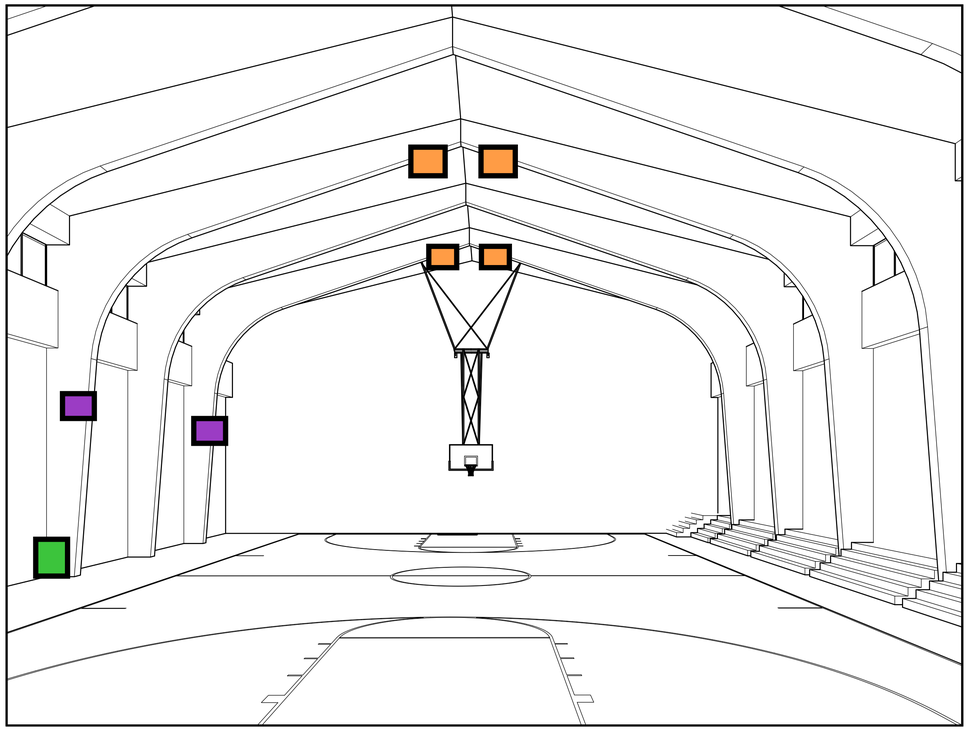
JOB#:
2026.05

CHECKED BY:DL

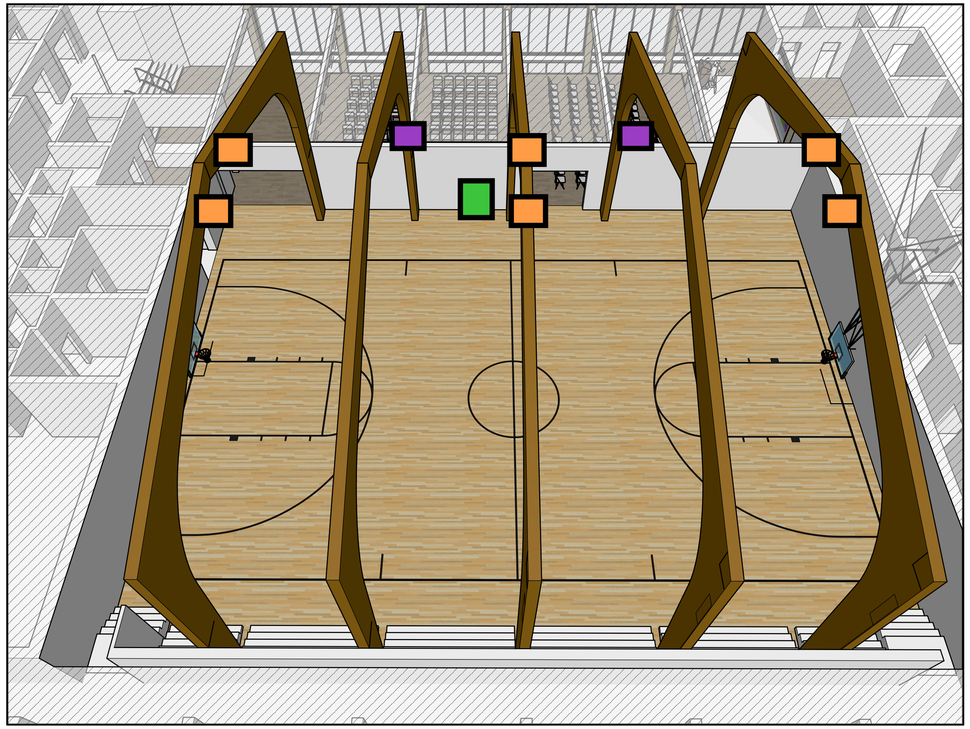
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SND1

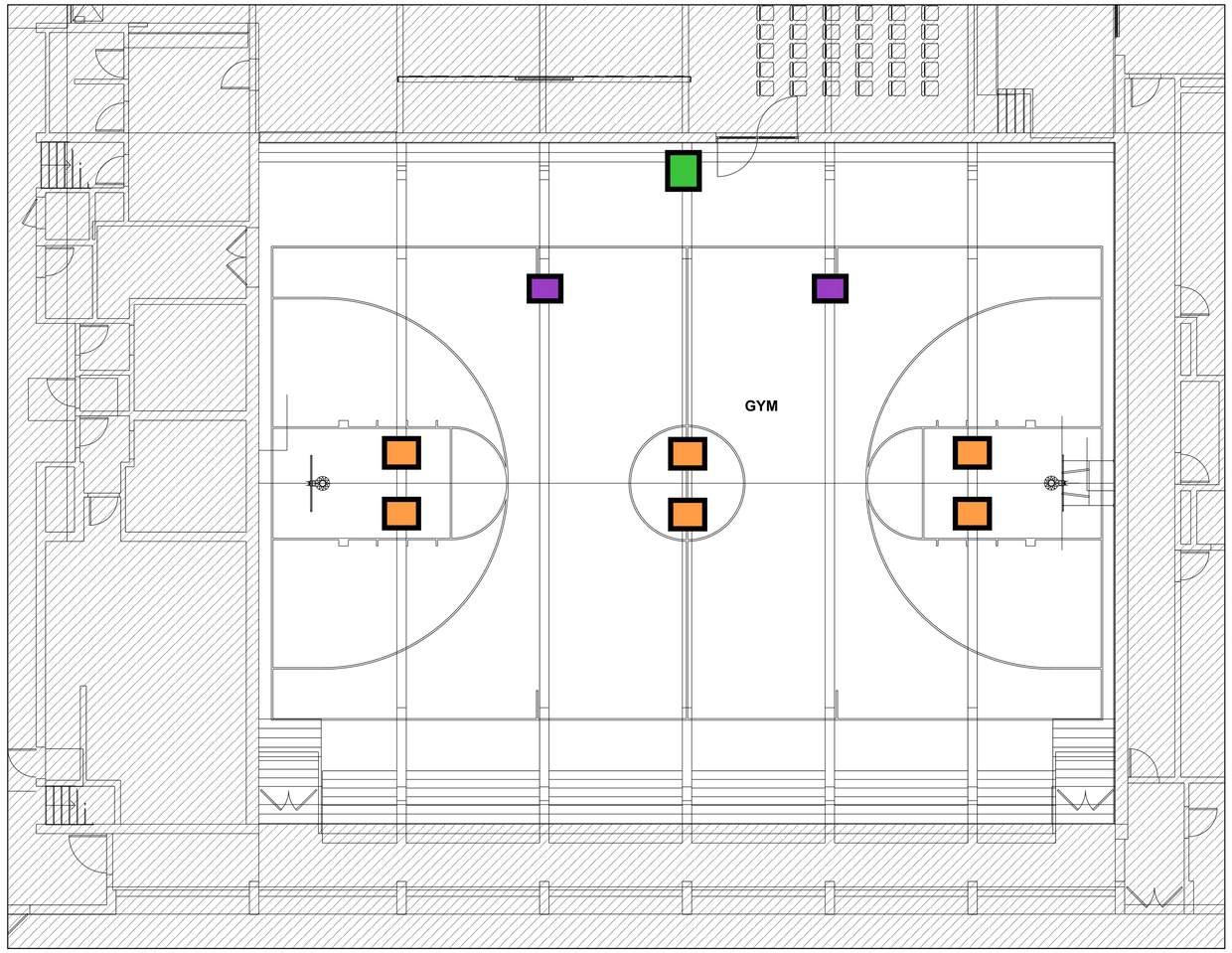
SOUND SYSTEM - AUDITORIUM



3 :: 3D VIEW OF GYMNASIUM
1 scale: NTS



2 :: 3D VIEW OF GYMNASIUM
1 scale: NTS



1 :: ENLARGED GYMNASIUM PLAN
1 scale: 1/8" = 1'-0"

0 10 20

HEARING LOOP EQUIPMENT

- JBL AM5215/66
- Equipment Rack
- JBL ASB6118

(BID ALTERNATE 1)

City of Evanston

Fleetwood Jourdain Center - Sound & Lighting

1655 Foster St, Evanston, IL 60201

OWNER: City of Evanston

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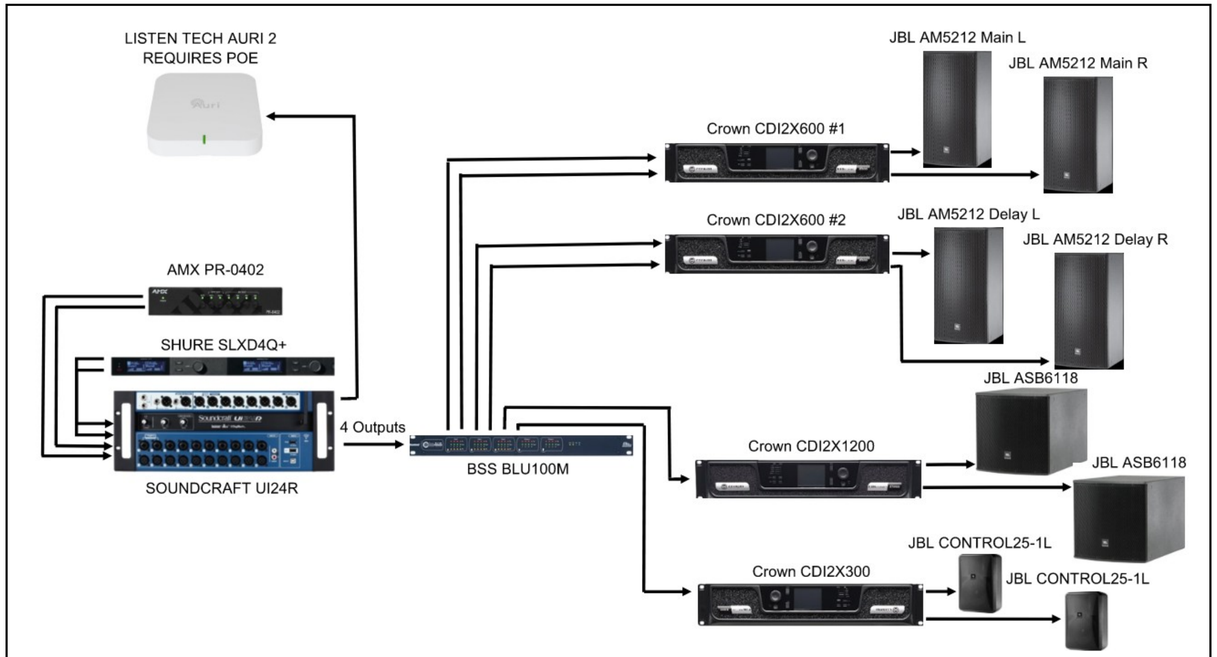
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SND2

SOUND SYSTEM - GYMNASIUM (ALT 1)



2 :: AUDITORIUM AUDIO CONNECTION DIAGRAM
1 scale: NTS

Rack Space Number	Middle Atlantic ERK35-25	Middle Atlantic ERK35-25
1	VENT PANEL	
2	R6700AX ROUTER U2 2-SPACE SHELF	R6700AX ROUTER U2 2-SPACE SHELF
3		
4	SHURE SLXD4Q+	
5		
6		
7		
8		
9		
10		
11		
12		
13	AMX PR-0402 U2 2-SPACE SHELF	
14		
15	PHBL SOLID PANEL 1-SPACE	
16	Lowell RPSB-MR Startup Switch	
17	SOUNDCRAFT UI24R	
18		
19		
20		
21	D-3 DRAWER	
22		
23		
24	PHBL SOLID PANEL 1-SPACE	
25	1-SPACE BREAKOUT PANEL	
26	Middle Atlantic PDS-1615R	
27	BSS BLU100M	
28	CROWN CDI 2X300	
29		
30	CROWN CDI 2X600	
31		
32	CROWN CDI 2X600	
33		
34	CROWN CDI 2X1200	
35		

2 :: AUDITORIUM RACK CONFIGURATION
1 scale: NTS

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Fleetwood Jourdain Center - Sound & Lighting

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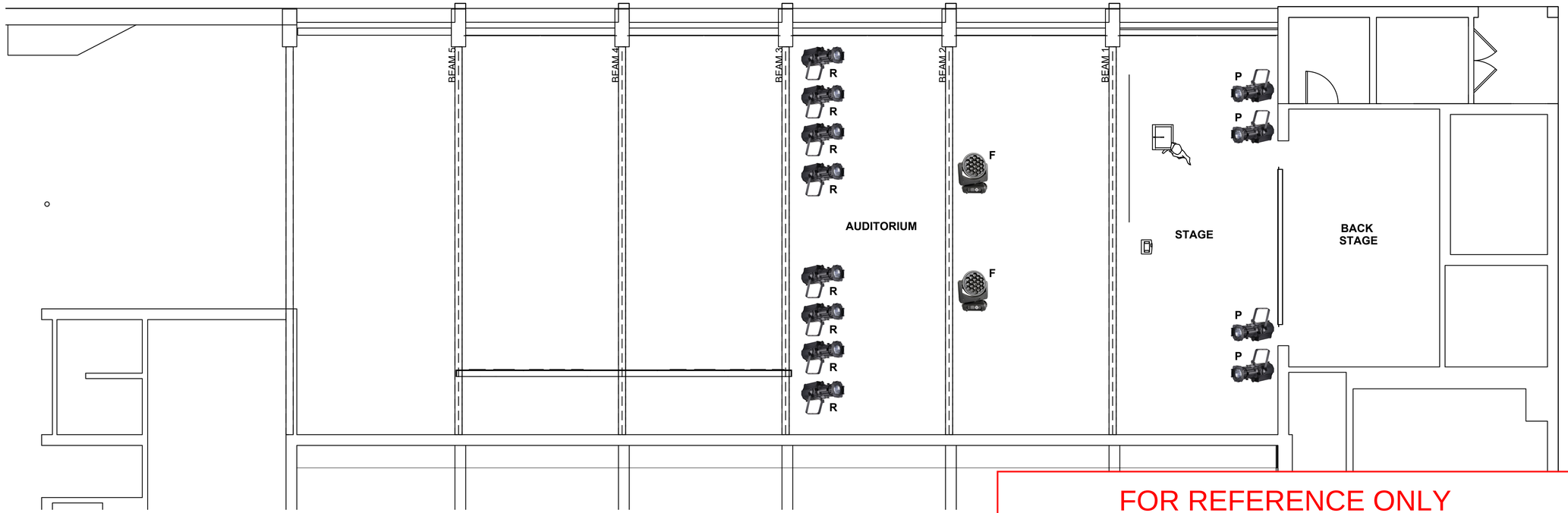
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T1

AUDIO CONNECTION DIAGRAM & RACK CONFIGURATION



2 :: VIEW OF AUDITORIUM STAGE
1 scale: NTS



1 :: ENLARGED AUDITORIUM PLAN
1 scale: 3/16" = 1'-0"

0 10 20 N

STAGE LIGHTING EQUIPMENT

F — RGBW "Bee Eye" zoom/wash fixture

R — 19-degree RGBW LED Leko fixture

P — 26-degree RGBW LED Leko fixtures

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City of Evanston

Fleetwood Jourdain Center - Sound & Lighting

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CONTRACTOR: TBD

DRAWN BY: TK

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L1

STAGE LIGHTING - AUDITORIUM

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FLEETWOOD-JOURDAIN COMMUNITY CENTER

SOUND, LIGHTING, AND VIDEO PROJECTION SYSTEM IMPROVEMENTS

SYSTEM DESCRIPTION AND SCOPE NARRATIVE

This narrative describes the proposed auditorium sound, stage lighting, and video projection systems and the separately priced alternate systems. Equipment locations and installation details are to be coordinated with the project drawings and technical specifications.

1. BASE BID — AUDITORIUM SOUND SYSTEM

Existing system and equipment rack

Remove the existing sound system components. Contractor responsible for recycling or disposal of removed components. Existing EMT conduit may be reused where suitable; other existing equipment is not intended for reuse. Provide a new floor-standing, 35-space, 25-inch-deep equipment rack at the existing rack location on the Stage Right wall, with solid front and rear doors. The rack shall accommodate audio electronics and, as appropriate, video, assisted listening, lighting, and streaming electronics. Provide two 3-space drawers for small accessories and laptop storage and one 4-space drawer for assisted listening charging equipment and accessories.

Loudspeakers, amplification, and processing

Provide two main loudspeakers, two delay loudspeakers, two subwoofers, two front-fill enclosures, and two powered stage monitors at the locations shown on the drawings. Except for the self-powered monitors, loudspeakers are driven by Crown CDI amplifiers with the applicable JBL enclosure presets. Connect powered monitors through an equipment-rack interface panel using LINK cable carrying audio and power.

Provide BSS BLU100M processing for left/right mains, left/right delays, integrated subwoofers, mono front fills (left/right plus auxiliary feed), and monitor outputs, with equalization, delay, and limiting as appropriate. Provide and program a BSS EC8B control for Standard, Meeting, Performance, and DJ Protect system configurations.

Mixer, microphones, and control

Provide a Soundcraft Ui24R digital mixer with a dedicated Netgear R6700AX wireless router connected by CAT6. The mixer is controlled using an iPad. Configure the main left/right outputs to feed the stereo delay speakers; Aux 8 to feed subwoofers; Aux 7 to feed front fills; and Aux 1 and Aux 2 to feed the two stage monitors. Provide system configuration and programming.

Provide a Shure SLXD24D+ two-channel handheld wireless microphone system with DFR and frequency protection enabled, plus two bodypack transmitters and lavalier microphones. Provide two remote half-wave antennas: one mounted at the rack and one above the stage to the left of the screen. Connect wireless microphone outputs to mixer channels 19 and 20. Connect the video switcher’s stereo unbalanced audio output to the mixer front-panel RCA line inputs.

Speaker placement and stage modifications

Mount JBL Control 25-1L front-fill loudspeakers at the stage lip as indicated on the drawings. Position the left and right subwoofers beneath the stage. Modify the front panels of the under-stage

storage area as necessary to allow low-frequency sound output. Submit a drawing of the proposed panel modifications identifying materials and the finished appearance on the audience side.

Audio wiring and rack interconnections

Route new low-voltage wiring from the rack at mid-Stage Right across the stage to downstage left and into the existing East-wall conduit pathway. Existing 1/2-inch and 3/4-inch conduits contain speaker wiring; provide additional raceway as necessary for the proposed speaker, lighting, projection, and assisted listening wiring. Replacement of an existing EMT run with Wiremold V2400BC or similar is an identified alternative, subject to coordination with the drawings and applicable requirements.

Provide new Class 2 pure-copper 14/4 speaker cables from the rack through the East-wall conduit route for the stereo main and delay loudspeakers. Break out one conductor pair to Stage Left (green/red) and one to Stage Right (black/white) for each main or delay speaker pair. Provide Class 2 pure-copper 14/2 wiring from the rack beneath the stage to the front-fill loudspeakers, routed along the sides of the under-stage area to the stage lip. Provide 14/4 cable for the under-stage subwoofers, with black/white to Stage Right and green/red to Stage Left.

Provide a monitor breakout panel with four PowerCON outlets and four male XLR outputs, supporting the two specified monitors and future expansion to four independent monitor mixes. Connect PowerCON outlets to sequencer Delay 3 and XLR outputs to mixer Aux 1–4. Connect BSS BLU100M inputs 1–6 to mixer Main Left, Main Right, Aux 1, Aux 2, Aux 7, and Aux 8, respectively; connect processor outputs to the power amplifiers in accordance with the equipment schedule. Provide all necessary internal rack wiring and interconnections.

Power sequencing and electrical work

Provide a Middle Atlantic power sequencer operated by a latching SPST switch. Connect mixer power to Delay 1; other electronics to Delay 2; and amplifiers to Delay 3. Provide a six-outlet strip on Delay 2 and a separate six-outlet unswitched strip for equipment requiring continuous power or charging. The source description calls for two circuits serving the sound system, including one additional 120 V, 20 A circuit at the existing junction box by the Stage Right rack, originating at the panel on the opposite Stage Left wall. Provide the electrical materials, connections, outlets, raceways, and labor necessary for the described work.

2. BASE BID — AUDITORIUM STAGE LIGHTING SYSTEM

Fixtures and mounting locations

Provide three stage-lighting positions: House Rear at the third beam (two beams forward of the projector and main speakers); House Front at the second beam (one beam forward of the projector and main speakers); and the proscenium line. House Rear includes eight 19-degree RGBW LED Leko fixtures. House Front includes four 26-degree RGBW LED Leko fixtures and two RGBW “Bee Eye” zoom/wash fixtures (identified in the source as 19×40 Bee Eyes). The proscenium line includes four 26-degree RGBW LED Leko fixtures flanking the screen and extending toward Stage Left and Stage Right.

Install black 1-1/2-inch galvanized steel pipe fixture supports in a U-shaped configuration using pipe flanges, with an overall projection/depth of approximately 4–6 inches. Locate and configure supports as shown on the project drawings.

Controls and programming

Control the fixtures using one DMX universe. Provide DMX cabling, connectors, and Wiremold V700, 1/2-inch EMT, or equivalent raceway as appropriate. Provide DMX patch points at the equipment rack and at the brick pillar at the House Rear lighting position. City IT will provide a laptop with Show Express installed, two DMX512 USB interfaces, and an Akai APC Mini MK2 controller. The successful bidder shall configure and program the lighting system and provide four standard scenes for four standard applications.

Electrical work

Provide four additional 120 V, 20 A lighting circuits from the electrical panel on the Stage Left wall, with junction boxes, double-duplex receptacles, raceways, conductors, and related materials. Allocate two circuits to House Rear, split left and right between groups of four fixtures; one circuit to House Front, split left and right between fixture groups; and one circuit to the proscenium line, split left and right between fixture groups. Coordinate outlet and junction-box positions with the drawings and fixture locations.

3. BASE BID — AUDITORIUM VIDEO PROJECTION SYSTEM

Projector and screen

Provide an Epson Professional PowerLite L400U projector, mounted on a shelf on the stage side of the first beam, and an 87-inch by 139-inch motorized projection screen at the proscenium opening, as indicated on the drawings. A ceiling-mounted projector is identified as an alternative, subject to verification of the existing ceiling joist locations and suitable support.

Video switching and signal distribution

Provide an AMX PR0402 4×2 video switcher mounted on a rack shelf. Provide HDMI input connections at the side of the equipment rack and at the audience-facing side of the Stage Right proscenium wall. The wall input shall use a junction-box-mounted HDMI-over-CAT6E wall-plate extender, with CAT6E cabling to the rack in Wiremold V700 or equivalent raceway. Connect the switcher’s unbalanced audio output to the sound mixer’s front-panel RCA line inputs. Transmit the switcher’s video output to the projector using a second HDMI-over-CAT6 extender. Provide Wiremold V700, 1/2-inch EMT, or equivalent raceway for low-voltage signal cabling in public areas.

Electrical work

Provide one additional 120 V, 20 A circuit serving the projector and motorized screen from the Stage Left electrical panel, including electrical raceway, conductors, junction boxes, and receptacles. Provide a receptacle at the projector and at the screen, coordinated with the drawings and equipment requirements.

4. BID ALTERNATE NO. 1 — GYMNASIUM SOUND SYSTEM

This document is being supplied as a description of the sound system specified for the Gymnasium area of the Fleetwood Jourdain Community Center. It will be necessary to include them with the bid package and to help explain the systems designs and their implementations.

One consideration is that the Gymnasium area will require tall scaffolding or an aerial lift. It should be noted that there is not a ground level entrance which needs to be considered with the method used to get up to the Main speaker locations.

Sound system

Only the equipment rack, existing power, universal strut mounting Main speakers, speaker wire, and EMT conduits are being repurposed for this turnkey installation. The COE will recycle or dispose of all electronics and speaker enclosures removed. The system description references COE Drawing #s

The existing 16-space wall rack will house all electronics for the Audio system. It has a solid front door and a 2-space rack drawer for small accessory storage.

The new sound system consists or 6 Main speakers and 2 subwoofers. COE Drawings on Sheet SND2 show the location of the ceiling mounted Mains speakers and the position of the subwoofers. All enclosures but the monitors are driven by Crown CDI amplifiers loaded with the JBL preset for the enclosures they drive. A BSS BLU50 is implemented on the Mono Main System and Integrated Subwoofers. Protection limiters on the BSS should be deployed for additional speaker system protection.

A Soundcraft UI16 is to be implemented to handle the simple mixing duties for the system. This iPad only controlled mixer will have its own dedicated router. A custom configuration will be created by the consultant/system designer. It's Left and Right outputs should be summed for the Mono Main Speakers the Subwoofers are fed from Aux 4.

Main Speaker mounting of the JBL AM5215/66 enclosures is achieved through the use of The OEM MTU-1 bracket and existing strut at each speaker location. Subwoofer speaker mounting is achieved with strut attached to the inside of the arch locations as indicated on COE Drawings on Sheet SND2 . (2) 90-degree strut assemblies would safely hang the ASB6118 enclosure from its 2 bottom front points and 1 bottom rear point.

The sound system includes power sequencing for system power up and shut-down. A simple latching SPST switch will trigger the start sequence on the Middle Atlantic Sequencer. 2 circuits will be needed for the 4 power amplifiers and system electronics. They will be split between the 15A sequencer and 20A relay controlled outlet all on Delay 3.

A Sennheiser EW-D handheld wireless microphone system with E935 cartridge will allow for announcements to be made. Also included are 1 bodypack transmitter and a fitness headset. Side of rack mounted ½ wave antennas are to be installed as well. A Bluetooth receiver is specified for music playback.

Sound System Wiring Considerations

Additional speaker wiring is necessary only for the Subwoofers. Class 2 pure copper 14/4 speaker wire and ½" EMT needs to be installed. Existing Main speaker wire is being repurposed.

The mixer power is connected to the power sequencer via Delay 1. All other electronics are connected to sequencer Delay 2, except for power amplifiers which are connected to Delay 3. This will guarantee correct and silent power up and power down operation. A 6- outlet strip will need to be added to the output of Delay 2 as more than 2 items will need to be connected to that sequence output.

A Netgear R6700AX router will be connected via CAT6 to the mixer. The Wireless microphone output needs to be connected to Channel 8.

The BSS BLU50 will have its inputs 1 & 2 connected to Main Left, Main Right, input 3 connected to Aux 4 (Subwoofers). The Output of the BLU50 will connect to the power amplifiers as specified as designated in the equipment list. The Bluetooth receiver is connected to inputs 1 & 2 as unbalanced signal sources.

Small amounts of additional wiring will be required to connect power sequencing components and possibly other interconnect and internal rack wiring but it would all be not substantial. No additional electrical will be necessary as the provided 120V 20A circuit currently powering the sound system will be sufficient.

5. BID ALTERNATE NO. 2 — ASSISTED LISTENING SYSTEM

Equipment and coverage

Provide an assisted listening system intended to accommodate 6–12 listeners, consisting of six receivers with dual 1/8-inch outputs and rechargeable lithium-ion batteries, six neck loops, six pairs of headphones with extension cables, a charging station, and power supply. The source description identifies a two-channel transmitter arrangement with transmitter locations near the projector and a delay loudspeaker to cover the audience listening area. Provide a 4-space rack drawer for storage of receivers, charger, and accessories.

Connections and power

Connect the charging station to unswitched power within the equipment rack. Provide separate CAT6E runs to the transmitters, which the source describes as powered by IEEE 802.3af PoE at 2.54 W each. Provide a balanced audio feed from the sound system to the transmitter(s), routed by daisy chain or home run at the installer's option, subject to final equipment requirements. Provide 1/2-inch EMT, Wiremold V700, or equivalent raceway for low-voltage lines as required; coordinate shared pathways with other systems.

6. GENERAL INSTALLATION AND ELECTRICAL COORDINATION

Provide the materials and labor needed to install and interconnect the systems described above in a complete, operational manner. Route and support wiring neatly without interfering with the use of the stage, under-stage storage, or other affected spaces. Coordinate all equipment, mounting, pathways, and electrical work with the project drawings and technical specifications. Electrical work shall comply with applicable municipal requirements. The source description states that the electrical contractor performing line-voltage work must be licensed to work in the City of Evanston and obtain the required permit.

END OF SYSTEM DESCRIPTION AND SCOPE NARRATIVE

City of Evanston Non-Mandatory Meeting

BID 26-51 Fleetwood Jourdain Center Audio VIdeo System

Meeting Date: October 29, 2026

SIGN - IN REQUIRED.

To guarantee receipt of any future addendums, please submit this sign-in form.

Virtual Sign In Sheet

Timestamp	Company Name	Contact Person	Email	Company Address	Phone number	Email Address
10/29/2026 9:15:46	M&R Electronics	Joel Vugteveen	jvugteveen@mandrelectronics.com	515 Bond St, Lincolnshire, IL 60069	847-634-1200	
10/29/2026 9:15:49	Aspen AV, Inc.	Claude Kleiman	sales@apavcontrol.com	9834 Townsville Circle, Highlands Ranch CO 80130	303-881-2615	